

Annual assurance report on Corporate Performance Management arrangements

Date: 17th December 2021

Report of: Director of Resources

Report to: A Consultative Meeting of Members of the Corporate Governance and Audit Committee

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

This annual report presents assurances to the Corporate Governance & Audit Committee on the effectiveness of the council's corporate performance management arrangements; that they are up to date; fit for purpose; effectively communicated and routinely complied with. The report provides a key source of assurance for the Committee to consider when approving the council's Annual Governance Statement.

Recommendations

- a) Members are requested to receive this report and the attached Appendix 1 as together providing key forms of assurance on the robustness of the authority's corporate performance management arrangements.

Why is the proposal being put forward?

- 1 To provide Members with the opportunity to review the council's corporate performance management arrangements, using the cycle of internal control framework, to enable them to determine whether these arrangements are up to date; fit for purpose; effectively communicated and routinely complied with.

What impact will this proposal have?

Wards affected:

Have ward members been consulted? Yes No

- 2 The report provides a key source of assurance for the Committee to take into account when approving the council's Annual Governance Statement. Our performance arrangements

help us analyse and act on benchmarking and performance information as a means of improving services and delivering better outcomes for the citizens of Leeds.

What consultation and engagement has taken place?

- 3 A range of stakeholders are engaged with to help maintain and improve the council's corporate performance arrangements, including: Executive Board, Scrutiny Boards, the Corporate Leadership Team, Directorate Management Teams and colleagues from across the council involved with the production and reporting of performance information.
- 4 Regular engagement with Elected Members takes place through performance reporting to Executive Board and Scrutiny Boards.

What are the resource implications?

- 5 The Best Council Plan provides the strategic context for the council's budget and financial strategies with resources allocated in support of the Plan's ambitions, outcomes and priorities. Effectively monitoring and managing performance helps ensure that resources continue to be appropriately targeted, prioritised and deployed to help achieve value for money.

What are the legal implications?

- 6 Performance information on the Best Council Plan Key Performance Indicators (KPIs) is published on the council's website as are performance management reports on specific service areas and initiatives as requested by Scrutiny Boards.

What are the key risks and how are they being managed?

- 7 There are no significant risks identified in the council's performance management arrangements.
- 8 The council's risk management framework recognises the links between performance and risk, with many of the KPIs also acting as 'key risk indicators', i.e., sources of information that indicate whether a risk is increasing in significance or not.

Does this proposal support the council's three Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

- 9 This report supports the council's three pillars by providing assurance on the arrangements for administering and reporting performance information underpinning each aspect.

Options, timescales and measuring success

a) What other options were considered?

10 N/A

b) How will success be measured?

11 N/A

c) What is the timetable for implementation?

12 N/A

d) Appendices

13 Appendix 1: Annual assurance report on corporate performance management arrangements

Background papers

